

Heritage House

Publishing Co. Ltd.

Submission Guidelines for Authors

1. Before submitting your proposal, do your best to determine that the subject matter fits our publishing program. Visit our website to see the kinds of books we publish; pay particular attention to recent titles.
2. Mail your submission to our editorial office. Do not send it as an email attachment, and please do not query by telephone. Our mailing address is: Heritage House–Editorial, #340 - 1105 Pandora Ave., Victoria, BC V8V 3P9.
3. Include the following in your submission:
 - A 200-word (approximate) synopsis of the book. A good synopsis should generate interest. If you were in a bookstore reading the back-cover text on your book, what would it say? What would make you want to read this book if you weren't the author?
 - A marketing summary. Who is the intended audience for your book? What qualities about your book are unique? How does it compare to existing books on a similar topic or of a similar nature? Why do you believe it will be a publishing success?
 - A detailed list or copies of the photographs you'd like to use. When we evaluate a manuscript, we consider the illustrative materials that will be available to support it. Original photos/illustrations are not required at the evaluation stage. Note: Authors are contractually responsible for paying for permissions and licensing fees, so bear this in mind as you compile your list. Also, if your book will rely heavily on digital photographs, you will need to ensure that their resolution is adequate for printing.
 - Biographical information: your background, experience, interests/expertise pertinent to this project. In short, what qualifies you to write this book?
 - A table of contents and either the entire manuscript or two or three sample chapters. Please do not format your copy except for italicizing where appropriate, and use the tab key, not the space bar, for creating paragraph indents. Double-space your copy and print it on 8 1/2-by-11 paper.
4. If you want your submission materials returned, include a self-stamped, self-addressed envelope. Be sure that the postage affixed to your SASE is sufficient to cover the cost of returning the material.

Editorial

#340-1105 Pandora Ave.
Victoria, B.C. Canada V8V 3P9
Ph: (250) 360-0829 Fx: (250) 386-0829
email: editorial@heritagehouse.ca

Distribution and Accounting

#108 - 17665 – 66A Avenue
Surrey, B.C. Canada V3S 2A7
Ph: (604) 574-7067 Fx (604) 574-9942
email: distribution@heritagehouse.ca

<http://www.heritagehouse.ca>

